



SPRING 2025 ADMINISTRATION OF BIE SCIENCE ASSESSMENTS FOR GRADES 5,8,11

Paper-Based Testing (PBT) Important Dates

Online Testing Registration Window (for assigning test mode*, inventory roster, updating student profiles, manual adds of new students) <i>*Especially important if student needs paper test materials</i>	December 9, 2024 – January 14, 2025
Additional Ordering Window for PBT only	Monday, February 24, 2025, 7:00 a.m. MT – April 11, 2025, 5:00 p.m. MT
All PBT Test Materials and Printed Manuals Delivered to Schools Two Weeks Prior to Testing	Monday, February 24, 2025
Paper Testing Administration Window Begins <i>(Same start date for both online and paper testers.)</i>	Monday, March 10, 2025
Paper Testing Administration Window Ends <i>(Same start date for both online and paper testers.)</i>	Friday, April 18, 2025
UPS Pickup Window	Monday, March 10 – Friday, April 25, 2025
UPS Pickup Scheduling (in iServices) must occur no later than	Thursday, April 24, 2025, 1 p.m. MT

Computer-Based Testing (CBT) Important Dates

Online Testing Registration/Enrollment Window (for assigning test mode*, inventory roster, updating student profiles, manual adds of new students) <i>*Especially important if student needs paper test materials</i>	December 9, 2024 – January 14, 2025
BIE Science Test Administrator’s Manual (TAM) available online in the Help & Support Page	Wednesday, January 15, 2025
BIE Science Test Coordinator Manual (TCM) available online in the Help & Support Page	Wednesday, January 15, 2025
BIE Science Human Reader Test Administrator Script available online in the Help & Support Page	Tuesday, January 21, 2025
Printed Manuals Delivered to Schools Two Weeks Prior to Testing	Monday, February 24, 2025





Computer-Based Testing (CBT) Important Dates-Continued

BIE Science Practice Tests available in Browser and PBT downloadable files in the Help & Support Page	24/7, all year round
Online Portal Ready for Test Scheduling (one week prior to the start of the summative testing window)	Monday, March 3, 2025, 7 a.m. MT
Online Testing Administration Window Begins	Monday, March 10, 2025, 7 a.m. MT
Online Testing Administration Window Ends	Friday, April 18, 2025, 9 p.m. MT
Post-Online Testing Administrative Work by STCs <i>(i.e., inventory roster to make sure every student who tested is accounted for; if anyone had absences, or other situations, assign the correct Test Report Code)</i>	Monday, April 21, 7 a.m. MT – Wednesday, April 23, 2025, 5 p.m. MT

BIE Science Reporting Important Dates

Go Live: Final Reporting Data Files in Data Interaction (DI)	Friday, June 27, 2025
Go Live: Static ISR PDFs in DI Download Hub	Wednesday, July 16, 2025
Printed ISRs, results rosters and labels in site for schools	Wednesday, August 6, 2025

Contact Information

General Administration Questions	Policy Questions
Cognia BIE Science Client Care Center / Help Desk *Telephone: 1-800-887-7027 *Email: BIEtechsupport@cognia.org	Bureau of Indian Education Chief Academic Office Aurelia Shorty <i>Education Program Specialist (Assessment & Accountability)</i> *Telephone: 505-274-3746 *Email: aurelia.shorty@bie.edu

****The BIE should only be contacted by the STC. Test administrators (TAs) should contact their school test coordinator (STC) or principal with any questions or concerns.**

