

BIE Science Summative Assessment

Accessibility Features and Accommodations Guide

2025-2026



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Introduction

Purpose

The 2025-2026 BIE Science Summative Assessment Accessibility Features and Accommodations Guide provides guidance and valuable planning information to districts and decision-making teams working with students with disabilities and English Learners (ELs) to ensure a fair testing environment for all participating students of the Bureau of Indian Education (BIE) Science Summative assessment.

Commitment to Accessibility

Cognia® is committed to support the Bureau of Indian Education's guidelines on accessibility in assessments and partners together with BIE to provide a summative assessment that is for all BIE school students.

Accessibility for the BIE Science Summative Assessment

The spring BIE Science summative assessments are offered to Bureau funded school students in grades 5, 8, and 11 online and paper. This guide will cover both online testing and paper testing accommodations.

Accessibility in testing is crucial for providing all students with equal opportunities to demonstrate their knowledge and skills. A selection of accessibility features and accommodations are available to assist students with disabilities with navigating and interacting with the test – including a set of universal tools that are available to all students. The accessibility features, accommodations, and tools that are available vary based on the content area and allow for adjustments to be made to the testing environment or format for paper-based testing (PBT) or computer-based (CBT) testing based on the individual needs of the student.

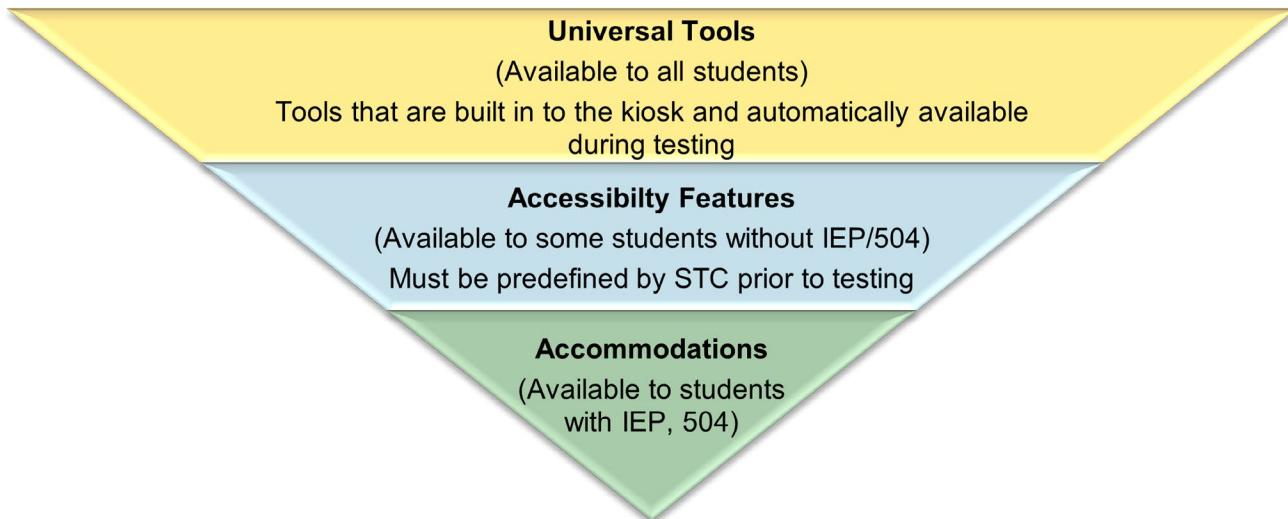
School Test Coordinators (STCs), test administrators (TAs), classroom teachers, special educators, 504 plan coordinators, Individualized Education Program (IEP) team chairs, and school administrators should familiarize themselves with the BIE Science summative assessment features, accommodations, and tools described in this guide to facilitate accessibility supports for students participating in the spring 2026 BIE Science Assessments for grades 5, 8 and 11.

The accessibility features and accommodations described in this guide are also listed in the *2025-2026 BIE Science Assessment Test Administrator's Manual (TAM)* available on the BIE Science Help and Support website, <https://bie.onlinehelp.cognia.org/resources>.

Computer-Based Testing Universal Tools, Accessibility Features, and Accommodations

Overview

Graphic 1: Universal Tools, Accessibility Features, Accommodations



Policies

Accessibility, accommodations, and participation decisions will be made by each student's educational team. The School team must ensure that the student receives the agreed-upon, allowable accommodation(s) in daily instruction and classroom assessments in the content area throughout the school year in order to use the accessibility features and accommodations during testing.

Students with documented disabilities or specific needs may request accommodations based on their local district/school guidelines and BIE accommodations rules and regulations. The use of each accommodation in daily instruction must have written documentation in the students' Individualized Education Program (IEP), 504, or EL plan. Only students on IEP, 504, or EL plans are eligible for accommodations. Students who have achieved fluent English proficiency are not eligible for EL accommodations. Administering a test without IEP-documented accommodations or administering a test with accommodations not documented in the IEP is a testing irregularity that will require an invalidation.

Ensuring Privacy and Confidentiality

All accommodation requests and implementations should respect the confidentiality of individual test takers. Make sure that all test administrators and proctors comply with test security and confidentiality requirements based on local district policies and BIE procedures.

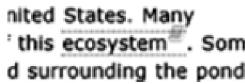
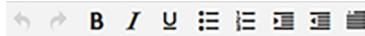
For more details on the Bureau of Indian Education specific 504 plan policies, visit the website, <https://www.bie.edu/landing-page/504-plans>.

Universal Tools – Kiosk/Browser

Available in the kiosk and browser.

Table 1: Universal Tools

Name	Icon	Description
Answer Eliminator		Allows the student to cross off an answer option by placing a strike-through over it.
Answer Masking		Allows the student to hide an answer option.
Back Button		Allows the student to move to previous test questions.
Bookmark		Allows the student to bookmark an item as a reminder to return to it later.
Clear Button		Allows the student to clear an entire answer from the screen.
Constructed Responses Writing Tools (rich-text editor response option)		Allows the student to type in open-ended and short-answer constructed response items using tools such as undo, redo, bold, underline, bullets, and spell checker.
Custom Masking		Allows the student to hide or mask certain parts of the test.
Expand Passage		Allows the student to expand the view of the passage to full screen.
Finish Button		Allows the student to confirm they have completed the test.
Line Reader		Allows the student to use a guideline tool while reading text.
Notepad		Allows the student to take notes for a question.
Pause and Inactivity Timeout Button		Allows the student to pause, return, or exit the test.

Name	Icon	Description
Pop-Up Glossary		Allows the student to view definitions of preselected words.
Reference Sheet (Periodic table for Grade 11)		Allows the student to refer to the Periodic table on the Grade 11 Science assessment.
Reverse Contrast		Allows the student to invert the colors of the test screen.
Sketch		Allows the student to sketch anywhere on the screen.
Text Highlighter		Allows the student to highlight text.
Text Toolbar		Allows the student to format their text response in text entry items.
Turn In Button		Allows the student to submit the test.
Zoom		Allows the student to magnify the screen in increments of 100%, 150%, 200%, or 300%.

Accommodations (IEP/504) – Kiosk/Browser

Available in the kiosk and browser.

Table 2: Accommodations – Kiosk/Browser

Name	Icon	Description
Allow Accessibility Mode Testing	N/A	Allows assistive technology to run on the student test device concurrently with the student testing kiosk. May be required to support Assistive Technology Device Presentation/ Responses options. Requires proctor password during student log-in.
Color Contrast		Allows the student to select the text and background color of the test screen and content from a list of 12 predefined color combinations.

Name	Icon	Description
Text-to-Speech English*		Allows the student to use text-to-speech (TTS). The student can select all or certain text to be read aloud and can set the speed and volume of the read aloud. Available in the kiosk only.
Word Prediction (English / Spanish)		Allows the student to access Co:Writer® word prediction in text entry items. Available in the kiosk only on Windows and MAC operating systems.

*TTS is available for students who are required to use this accommodation based on their IEP. Please follow BIE's policy procedures and guidelines on accommodations.

Accessibility Features – Non-Kiosk/Browser

Available outside the kiosk and browser or delivered externally.

Table 3: Accessibility Features – Non-Kiosk/Browser

Name	Description
Alternate setting	Accessibility option delivered externally. The student is assessed in a non-classroom setting.
Headphones as Noise Buffer	Accessibility option delivered externally. Headphones are used to access audio in CBT or to minimize distraction/filter external noise.
Read Aloud to Self	Accessibility option delivered externally. The student reads aloud to self and may use an external device. Requires a one-on-one administration.

Accommodations (IEP/504) – Non-Kiosk/Browser

Available outside the kiosk and browser or delivered externally.

Table 4: Accommodations – Non-Kiosk/Browser

Name	Description
Assistive Technology Device Presentation	Accommodation delivered externally. Students may use a range of assistive technologies including devices that are compatible with the online testing platform (i.e., JAWS and NVDA (screen readers), Cowriter (Predictive Text), Read&Write (Speech-to-text)), and those that are used externally on a separate computer. Assistive technology devices apply to students with a wide range of disabilities, including those with visual, physical, and cognitive challenges, and use special devices for instruction.
Assistive Technology Device Responses	Accommodation delivered externally. Students may use a range of assistive technologies including devices that are compatible with the online testing platform (i.e., JAWS and NVDA (screen readers), Cowriter (Predictive Text), Read&Write (Speech-to-text)), and those that are used externally on a separate computer. This accommodation applies to students with visual, hearing, fine motor, writing, or motor impairments who use special devices for instruction.
Braille Notetaker	Accommodation delivered externally which students can be assigned per their IEP. A student who is blind or has a visual impairment may use an electronic-braille note-taker.
Braille Writer	Accommodation delivered externally. A student who is blind or has a visual impairment may use a braille writer.
Extended Time	A student may test for an extended period of time.
Human Reader	Accommodation delivered externally. TA reads the content in English. Requires a one-on-one administration or small group with the same test form.
Human Scribe	Accommodation delivered externally. Student's response is captured by a scribe and entered into the online testing platform. Requires a one-on-one administration.
Human Signer	Accommodation delivered externally. TA signs the content. Requires a one-on-one administration or small group with the same test form.
Small Group	Students will test independently in a small group setting. If combined with other accommodations, follow guidelines for administering those accommodations in a small group setting.
Speech-to-Text	Accommodation delivered externally. External device with voice recognition software that converts student responses to printed text. Students speak into the computer microphone, and the computer enters the response. Use with human scribe.

EL Accommodations (IEP/504) – Non-Kiosk/Browser

Available outside the kiosk and browser or delivered externally.

Table 5: EL Accommodations – Non-Kiosk/Browser

Name	Description
Commercial Word-to-Word Dictionary	Accommodation for English Learners delivered externally. Commercially available dictionary gives word in English and desired language. No definitions are provided.
Customized Dual Language Glossary	Accommodation for English Learners delivered externally. Displays pre-identified words, customized for BIE school students, in English and desired language. No definitions are provided.
Directions in Native Language	Accommodation for English Learners delivered externally. TA reads test directions in student's native language.
Picture Dictionary	Accommodation for English Learners (EL). Dictionary that provides picture definitions of English words.
Pocket Word-to-Word Translator	Accommodation for English Learners (EL). Commercially available pocket word-to-word electronic translator allows user to enter word in English and displays corresponding word in desired language.

Assigning Accessibility Features and Accommodations in the Student Online Portal

The STC must assign online accessibility features and accommodations for CBT test takers before the start of testing (TAs cannot perform this task). This is done from the Accommodations tab in a student's Portal account. Accommodations and accessibility features listed as Delivered by the Test Platform must be assigned before a test is scheduled. The accommodations and accessibility features listed as Delivered Externally are used for tracking accommodations and features delivered outside of the kiosk or browser.

Graphic 2: Student Information Accommodations Tab in the Portal

Accessibility Feature <i>Delivered by the Test Platform</i> <input type="checkbox"/> Color Contrast <input checked="" type="radio"/>	Accommodation (IEP/504) <i>Delivered Externally</i> <input type="checkbox"/> Assistive Technology Device Presentation <input checked="" type="radio"/>
Accessibility Feature <i>Delivered Externally</i> <input type="checkbox"/> Headphones/Noise Buffer <input checked="" type="radio"/>	<input type="checkbox"/> Assistive Technology Device Responses <input checked="" type="radio"/>
<input type="checkbox"/> Read Aloud to Self <input checked="" type="radio"/>	<input type="checkbox"/> Braille Notetaker <input checked="" type="radio"/>
<input type="checkbox"/> Alternative Setting <input checked="" type="radio"/>	<input type="checkbox"/> Braille Writer <input checked="" type="radio"/>
Accommodation (IEP/504) <i>Delivered by the Test Platform</i> <input type="checkbox"/> Science TTS English <input checked="" type="radio"/>	<input type="checkbox"/> Commercial Word-To-Word Dictionary <input checked="" type="radio"/>
<input type="checkbox"/> Word Prediction (Embedded) <input checked="" type="radio"/>	<input type="checkbox"/> Customized Dual Language Glossary <input checked="" type="radio"/>
<input type="checkbox"/> Allow Accessibility Mode Testing <input checked="" type="radio"/>	<input type="checkbox"/> Directions in Native Language <input checked="" type="radio"/>
	<input type="checkbox"/> Human Scribe <input checked="" type="radio"/>
	<input type="checkbox"/> Human Reader <input checked="" type="radio"/>
	<input type="checkbox"/> Human Signer <input checked="" type="radio"/>
	<input type="checkbox"/> Picture Dictionary <input checked="" type="radio"/>
	<input type="checkbox"/> Speech-to-Text <input checked="" type="radio"/>
	<input type="checkbox"/> Tactile Graphics <input checked="" type="radio"/>
	<input type="checkbox"/> Word Prediction <input checked="" type="radio"/>
	<input type="checkbox"/> Pocket Word-To-Word Translator <input checked="" type="radio"/>
	<input type="checkbox"/> Extended Time <input checked="" type="radio"/>
	<input type="checkbox"/> Small Group <input checked="" type="radio"/>

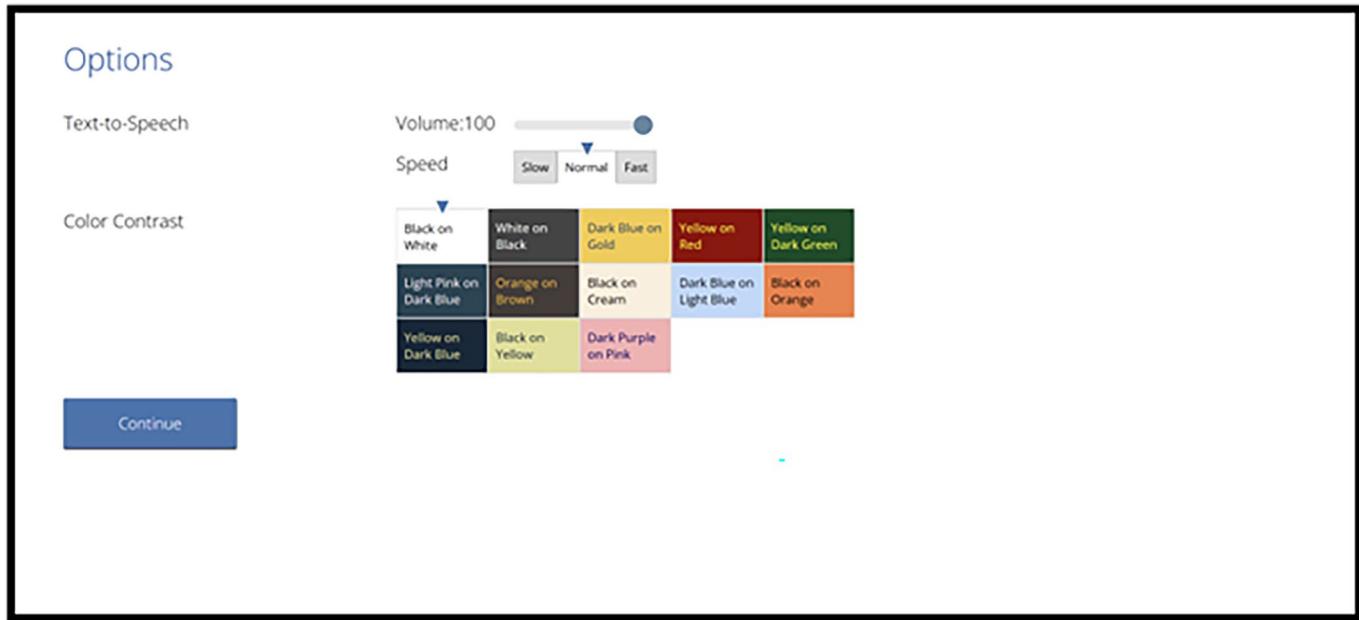
Test Administrators should ensure that the appropriate assignment of accessibility features and accommodations are in place *prior* to the student completing a question on the test.

Modifications made *after* the student has already completed a question are considered changes in test administration that interfere with the comparability of scores. Administration modifications or any modifications to the test are NOT allowed. Should this occur, however, you must report it to the BIE on the Testing Irregularity Form found in the help and support site, <https://bie.onlinehelp.cognia.org/resources/>. Examples of such modifications include giving students test administration directions that are not included in this guide. Any test in which modifications are provided must be invalidated.

For more details on assigning accommodations and accessibility features, please refer to the *BIE Assessments Portal User Guide 2025-2026* available on the BIE Science Help and Support website at <https://bie.onlinehelp.cognia.org/resources>.

When a student is assigned accommodation or accessibility feature, these can be adjusted on the Options page after the student has logged in to the test and selected a session.

Graphic 3: Online Portal Options Page Showing Accommodations Available Within the Platform



Tips for Online Test Takers

Familiarize yourself with all available features, accommodations, and tools in advance of computer-based testing to optimize your testing experience. Cognia offers **year-round computer-based practice tests** for the BIE Science Summative Assessment that can be taken in the browser or kiosk to allow you to practice navigating and using the system ahead of testing. When using the kiosk, please make sure the most recent version is installed on the device. For students who wish to practice on the paper-based version of the test, there are downloadable paper-based practice test files available in the Help and Support website, <https://bie.onlinehelp.cognia.org/practice-tests>.

Paper-Based Testing Accommodations

Students taking the paper version of the BIE Science Summative assessments for grades 5, 8, and 11 will have access to the accommodations recorded in their IEP, 504 Plan, or EL Plan.

Below is a list of the paper accommodated test forms available.

Paper Accommodations (IEP/504)

Table 6: IEP/504 Accommodations

Name	Description
Braille	Special paper form accommodation for a student who needs to take the braille version of the test.
Human Reader	TA reads the content in English. Requires a one-on-one administration or small group with the same form.
Human Scribe	Scribe the student's dictation verbatim. The scribe may write the student's dictation and correctly spell and punctuate the document. After the dictation is complete, allow the student to review and edit it further. If needed, rewrite a final version of the dictation. Requires a one-on-one administration or small group with the same test form.
Human Signer	TA signs the content. A student's response is captured by a scribe and entered into the paper answer document. Requires a one-on-one administration or small group with the same test form.
Large Print	Special paper form accommodation for a student who needs to take the large print version of the test.
Read Aloud to self	Students read directions, text, selected responses, and constructed response items aloud to self. May be used individually or in small group testing.

EL Accommodations (IEP/504) for Paper Testers

Used during testing if the student has been using these accommodations throughout the school year during instruction.

Table 7: EL IEP/504 Accommodations

Name	Description
Commercial Word-to-Word Dictionary	Accommodation for English Learners delivered externally. Commercially available dictionary gives word in English and desired language. No definitions are provided.
Directions in Native Language	Accommodation for English Learners delivered externally. TA reads test directions in student's native language.
Picture Dictionary	Accommodation for English Learners (EL). Dictionary that provides picture definitions of English words.
Pocket Word-to-Word Translator	Accommodation for English Learners (EL). Commercially available pocket word-to-word electronic translator allows user to enter word in English and displays corresponding word in desired language.

Special Requirements for Administering the Large-Print, Braille, and Human Reader Accommodations of the BIE Science Summative Assessments

Administering the Large-Print Version of the Assessment

Give students who are administered a large-print version of the BIE Science Summative Assessment a large-print test material packet. The packet includes a large-print instructions sheet, a standard-sized test booklet and answer document for grades 5, 8, and 11. The large-print test material packet for grade 11 only, also includes a large-print Periodic Table Reference Sheet. Please consider the following when administering the large-print test:

- Read the directions and scripts from the *TAM* the same way as for standard administration.
- The large-print test booklet is 11"X17". It is recommended that these tests be administered to students at tables (library-sized) to allow for the booklet's size and to ensure student comfort.
- In addition to the materials in the large-print packet, you should also provide students with soft-lead No. 2 pencils.

Student Responses

All responses **must** be transcribed into an answer document prior to shipping. Only responses bubbled and written inside an answer document or typewritten responses to short-answer and open-ended questions will be scored. All responses to multiple-choice, short-answer, and open-ended questions that are not completed directly in the answer document or typewritten must be transcribed into an answer document before shipping. Consider the following options with the student to determine the best method for recording the student's responses.

- Students may use soft-lead No. 2 pencils to record their responses in the answer document. (Do not allow students to use mechanical pencils.)
- Students may respond to all questions in the large-print test booklet. **Answers in the large-print test booklet will not be scored. Therefore, answers written in the large-print test booklet must be copied into the answer document to be scored and reported. Be sure to transcribe exactly what the student has marked.**
- Students may type their responses with a word processor (without the aid of either a spelling or grammar check). **NOTE: You (or the proctor) must transcribe all multiple-choice answers into the answer document.**
- Students may use a scribe to write oral responses or fill in bubbles for multiple-choice questions in the answer document.

If typewritten responses to short-answer and open-ended questions are permitted as accommodation, follow the instructions in the section of this guide titled *Typed Responses*.

Administering the Braille Version of the Assessment

Give students who are administered a braille version of the BIE Science Summative Assessment a braille test material packet. The packet includes a braille instructions sheet, a Braille test booklet and the associated test administrator notes, a standard test booklet and a standard answer document for grades 5, 8, and 11. The Braille test material packet for Grade 11 also contains a Braille periodic table reference sheet. Please consider the following when administering the braille test:

- Read the directions and scripts from the *TAM* the same way as for standard administration. You may make adjustments to the specific directions for administering a test as needed to ensure the students taking the braille version of the test understand the testing procedures. For example, you should tell students they do not need to read or pay attention to the copyright notice that appears in the braille version of the test.
- Various materials (e.g., Braille writers, slates and styluses, Cranmer modified abacuses, and word processors without the aid of spelling or grammar checks) may be required by the students and must be furnished prior to the appropriate subtest. Additionally, you should have available Braille paper and placeholders.

Student Responses

All responses **must** be transcribed into an answer document prior to shipping. Only responses bubbled and written inside an answer document or typewritten responses to short-answer and open-ended questions will be scored. All responses to multiple-choice, short-answer, and open-ended questions that are not completed directly in the answer document or typewritten must be transcribed into an answer document before shipping. Consider the following options with the student to determine the best method for recording the student's responses. Students may use any combination of these options to answer test items.

- Students may record their responses using braille on a separate braille sheet of paper.
- Students may record their responses directly in the braille version of the test booklet.
- Students may respond to the short-answer and open-ended questions using a word processor (without a spelling or grammar check) and respond to multiple-choice questions directly in the braille version of the test booklet.
- Students may use a scribe to write oral responses or fill in bubbles for multiple-choice questions in the answer document.
- You must transcribe the students' braille responses and all other responses in the braille test booklet **verbatim** into the student's answer document at the end of each subtest or after testing is completed. **Only answers copied into the answer document will be scored and reported.**

If typewritten responses to short-answer and open-ended questions are permitted as accommodation, follow the instructions in the section of this guide titled *Typed Responses*.

Administering the Human Reader Accommodation of the Assessment

Application

- Schools requiring human reader accommodation for their students, whether they take the test online or on paper.
- For paper testing, schools will place an order for the human reader kit.
- For online testing, the School Test Coordinator will ensure the student is assigned the appropriate test and mark the accommodation in the iTester Portal prior to testing.
- Students who have received instruction throughout the year with human reader accommodation will be eligible to use this accommodation during testing.
- All accommodations must be listed in the student's IEP, 504 Plan, or an EL Plan.

Human Reader Kit

- TA's Special Instructions Sheet
- Human Reader Test Administrator Script
- Two standard test booklets
- One standard answer document

The Human Reader(s) will:

- be trained locally to administer as indicated in BIE Science Test Administrator Manual and sign the Security Agreement.
- read verbatim only what is printed in the test book or on the computer screen without changing, emphasizing, or adding words.
- prevent providing additional information beyond test directions, assisting, or influencing selection of a response.
- speak in a clear and consistent voice throughout the test administration, using correct pronunciation, and without vocal inflections that may provide clues to, or mislead, a student.
- emphasize only the words printed in boldface, italics, or capital letters. No other emphasis or vocal inflection is permitted.
- repeat passages, test items, and response options, as requested, according to the needs of the student.
- maintain a neutral facial expression, so the student does not interpret such expression as approval or disapproval of the response.
- ensure the student receives the proper accommodation per the IEP/504 Plan for a Human Reader.

General Guidelines - Reading a Word, Passages, or Response Items

- When reading a word that is pronounced like another word with a different spelling, the reader may spell the word after pronouncing it if there is any doubt about which word is intended.
- The reader must be aware of punctuation marks and may read the passage, or selected lines, a second time with all punctuation marks indicated.
- When test items refer to a particular line, or lines, of a passage, the reader will reread the lines before reading the question-and-answer choices. For example, the reader should say, “Question X refers to the following lines...,” then read the lines to the student, followed by question X and the response options.

Typed Responses

Typed responses to short-answer and open-ended questions may be submitted for those students who qualify for the Assistive Technology Devices Responses accommodation.

Each page of the typed response must contain the following information:

- student's first and last name
- student's NASIS ID number (which also appears on the student's ID label)
- unique answer document number found on each page inside the student's answer document
- district name
- school name
- session name (e.g., Science Session 1)
- question number (e.g., 7)

At the end of the test, staple all sheets of paper containing typewritten responses from an individual student together once in the top left corner and provide them to the STC with the answer document. **Never staple, tape, or glue typed response pages into an answer document.**

NOTE: Transcribe all multiple-choice answers into the answer document.

Assigning Accommodations on the Paper Answer Document

Allowable accommodations need to be recorded on a student's Biogrid on the paper answer document, Section 1, Boxes H and I, by bubbling the correct IEP/504 and/or EL accommodations used respectively.

Graphic 4: BIE Science Assessment Paper Answer Document Biogrid where to Mark Accommodations

SECTION 1: TESTING: If student did not test all sessions, mark the appropriate Test Report Code indicating the student's test completion status in Box G. Bubble accommodations used in Box H and Box I. Bubbling Box J will void the entire answer document. **Caution:** Filling in the bubble in Box J will result in all of the answer document not being scored.

G TEST REPORT CODES (Mark one bubble for each condition)	H IEP/504 ACCOMMODATIONS
Withdraw Before Test Completion <input type="radio"/>	Assistive Technology Device Presentation <input type="radio"/>
Medical Emergency <input type="radio"/>	Assistive Technology Device Responses <input type="radio"/>
Other Non-Completion <input type="radio"/>	Braille <input type="radio"/>
Test Inequalities <input type="radio"/>	Human Reader <input type="radio"/>
Absent <input type="radio"/>	Human Scribe <input type="radio"/>
	Human Signer <input type="radio"/>
	Large Print <input type="radio"/>
	Read Aloud to Self <input type="radio"/>

I EL ACCOMMODATIONS	J VOID-DO NOT SCORE
Picture Dictionary <input type="radio"/>	<input type="radio"/> Void this answer document
Directions in Native Language <input type="radio"/>	
Commercial Word-to-Word Dictionary <input type="radio"/>	
Pocket Word-to-Word Translator <input type="radio"/>	

The School Test Coordinator must ensure the student's answer document biogrid is completed correctly based on the testing accommodation needed by the student. Modifications made *after* the student has already completed a question are considered changes in test administration that interfere with the comparability of scores. Administration modifications or any modifications to the test are NOT allowed. Should this occur, however, you must report it to the Bureau on the Testing Irregularity Form found in the help and support site, <https://bie.onlinehelp.cognia.org/resources>. Examples of such modifications include giving students test administration directions that are not included in the *Test Administrator's Manual*. Any test in which modifications are provided must be invalidated.

Electronic copies of both the *TAM* and *Test Coordinator Manual* are available on the BIE Science Help and Support website at <https://bie.onlinehelp.cognia.org/resources> in the *Manuals* section.

Tips for Paper Test Takers

Familiarize yourself with the paper version of the science assessments by using the downloadable paper-based testing (PBT) practice tests. Cognia offers **year-round PBT practice tests** for the BIE Science Summative Assessment that can be taken ahead of testing. You will find the downloadable paper-based practice test files available in the Help and Support website, <https://bie.onlinehelp.cognia.org/practice-tests>.

Additional Support

Miscommunication Regarding Accommodations

Clarify any misunderstandings before the test date to ensure proper arrangements.

Resources for BIE School Test Coordinators

Please refer to the resources available on the Cognia BIE Science help and support website,
<https://bie.onlinehelp.cognia.org/science/>.

Technical and Customer Support

Cognia BIE Science Service Desk

Phone: 800-887-7027

Email: BIETechSupport@cognia.org

Additional Resources

BIE Help & Support Website

<https://bie.onlinehelp.cognia.org>

Bureau of Indian Education Website

<https://www.bie.edu>

Appendix A: Universal Tools, Accessibility Features, and Accommodations

C

Universal Tools, Accessibility Features, and Accommodations Available on BIE Science Summative Assessments for 2025-2026				
Content Area	Feature	Tool usage		
		Accessibility Feature - Delivered Externally	Accessibility Feature - Delivered by the Test Platform	Universal Tool
Science	Allow Accessibility Mode Testing *			X
Science	Alternative Setting			X
Science	Answer Eliminator	X		
Science	Answer Masking	X		
Science	Assistive Technology Device Presentation			X
Science	Assistive Technology Device Responses			X
Science	Bookmark	X		
Science	Braille Notetaker			X
Science	Braille Writer			X
Science	Color Contrast		X	
Science	Commercial Word-to-Word Dictionary			X
Science	Custom Masking	X		
Science	Customized Dual Language Glossary			X
Science	Directions in Native Language			X
Science	Expand Passage	X		
Science	Extended Time			X
Science	Headphones as Noise Buffer			X
Science	Human Reader			X
Science	Human Scribe			X
Science	Human Signer			X
Science	Human Signer for Test Directions			X
Science	Line Reader	X		
Science	Note Pad	X		
Science	Paper form			X
Science	Paper form Braille			X
Science	Paper form Large Print			X
Science	Picture Dictionary			X
Science	Pocket Word-to-Word Translator			X
Science	Pop-up Glossary	X		
Science	Read Aloud to Self			X
Science	Reference Sheet (periodic table for grade 11)	X		
Science	Reverse Contrast	X		
Science	Sketch Tool (Not available on constructed response items)	X		
Science	Small Group			X
Science	Speech-to-Text			X
Science	Tactile Graphics			X
Science	Text highlighter	X		
Science	Text-to-Speech English			X
Science	Word Prediction			X
Science	Word Prediction (Embedded)			X
Science	Zoom view (magnifier)	X		

* These are only relevant for students testing on Kiosk.

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Appendix B: Important Resources and References

Table 8: Important Resources and References

Resource	Location
Guides	
<i>Kiosk Installation Guide</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Kiosk User Guide</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Portal User Guide</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Browser Testing User Guide</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Technology Guidelines</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Testing with Third Party Assistive Technology</i>	https://bie.onlinehelp.cognia.org/resources/
Quick Start Guides	
<i>Creating Classes</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Scheduling Test Sessions</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Printing Student Logins</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Student Interface</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Resetting Portal Login Password</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Online System Tutorials*</i>	https://bie.onlinehelp.cognia.org/resources/
Administration Manuals and Accommodations	
<i>Test Administrator's Manual (including test administration scripts)</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Test Coordinators Manual</i>	https://bie.onlinehelp.cognia.org/resources/
<i>Universal Tools, Accessibility Features, and Accommodations Chart</i>	https://bie.onlinehelp.cognia.org/accommodations/
<i>Accessibility Features and Accommodations Guide</i>	https://bie.onlinehelp.cognia.org/accommodations/

*Includes: *Assigning Accessibility Features & Accommodations, Invalidating and Assigning Test Report Codes, Uploading & Exporting Accessibility Features & Accommodations, Online Reporting Basics, Certifying Your Site, Creating and Editing Portal User Accounts, Uploading and Exporting Portal User Accounts, Deactivating and Reactivating Portal User Accounts, Creating Multiple Classes Through File Upload, Adding Students & Downloading School Rosters, Creating Classes, Printing Student Test Logins, Scheduling Test Sessions, Exporting Testing Status, Exporting Students Not Assigned to a Test.*



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